

AGENDA FOR THE MEETING ON 27th OCTOBER,2005

1. Release of Second installment to the institutions
2. Recommendations of State Level Steering Committee
3. Review of Expenditure
 - Procurement :
 - i. Status of Civil Works
 - ii. Equipment / Goods
 - iii. Notifications
 - iv. Supply Orders placed
4. Activities under
 - a. Academic Excellence
 - b. Networking
 - c. Services to Community, Tribal Development and Staff Development
5. Preparation of PPIF-2 for the 4th JRM
6. Preparation for the 4th JRM
 - a. Institutional Presentation
 - b. Participation of institutions in conducting JRM
7. Review of Auditors Report.
8. Review of Mentors Report (performance Audit Report)
9. Any other matter

**MINUTES OF THE TEQIP MEETING CONDUCTED ON 27-10-2005 AT 11:00 A.M. AT
S.V.BHAVAN, MASAB TANK, HYDERABAD**

The following were present:

1. Sri. Asutosh Mishra, Principal Secretary to Government Higher Education (TE.II) Department
2. Sri. G. Anantha Ramu, State Project Advisor & Director of Technical Education, Government of Andhra Pradesh, Hyderabad
3. Prof. V. Jayarami Reddy, Head- Quality Assurance Cell, SPFU, A.P
4. Sri. D. Venkateshwarlu, Head – Procurement Cell, SPFU, A.P
5. Sri. A.V.Srikanth, Head- Programme Cell, SPFU,A.P
6. Sri. M. Muralidher Reddy, Head- Finance Cell, SPFU, A.P
7. Sri. D. Ranga Rao, Asst. Director (Finance), SPFU, A.P.
8. Dr. Tulasi Ram Das, Principal, JNTU College of Engineering, Hyderabad
9. Prof. N.C.Eswar Reddy, Principal, S.V.U. College of Engineering, Tirupati
10. Prof. M. Lakshmi Narsu, Nodal Officer, ISTE JNTU, Hyderabad
11. K. Elisha Babu, Nodal Officer, Bapatla Engineering College, Bapatla
12. Prof. I.V. Rao, Nodal Officer, O.U.College of Technology, Hyderabad
13. N.B.R.Mohan Rao, Nodal Officer, A.U.College of Engineering, Visakhapatnam
14. Prof. V.M.Pandharipande, TEQIP Coordinator, O.U College of Engineering, Hyderabad
15. Dr. V.S.S.Kumar, Nodal Officer, O.U College of Engineering, Hyderabad
16. Dr. S.Srinivas Kumar, Nodal Officer, JNTU College of Engineering, Kakinada
17. Dr. K. Hema Chandra Reddy, Nodal Officer, College of Engineering, Anantapur
18. Dr. G.K. Vishwanath, Nodal Officer, JNTU College of Engineering, Hyderabad
19. Dr. R. Thyaga Raju, A.O & Nodal Officer, RGM CET, Nandyal
20. Sri. C. Mallesham, HoD, Govt. Institute of Electronics, Secunderabad
21. Smt. C. Ratna Kumari, Nodal Officer, Govt. Institute of Electronics, Secunderabad
22. Dr. K.S.R.Siva Sai, Nodal Officer, Sreenidhi Institute of Science & Technology, Ghatkesar

1. The Nodal Officer of the SPFU welcomed the Principal Secretary, Higher Education, State Project Advisor, members of SPFU and Principals /Nodal Officers of the TEQIP Institutions. Further the participants were informed about the Agenda items and also the discussions that would be taken up during the meeting.
2. The State Project Advisor taken up the 1st item of Agenda and informed the Institutions about the budgetary allocations for 2005-06 to be issued in two installments and indicated the 1st installment amounts to each of the Institution out of Rs. 275 millions. Further, the two private Institutions RGM College of Engg., Nandyal and Srinidhi Institute of Technology, Gatakesar to enter the Trilateral pari-passu agreement and register the pledging of Title Deed Agreement on Monday i.e. 31-10-2005.
3. The State Project Advisor has briefed the Institutions about the recommendations made by the State Level Steering Committee during its 1st meeting held on 14-10-2005. It was informed that the SLSC desired that the institutions shall report major worth mentioning achievements under TEQIP for information, reasons for the less expenditure by some institutions, to undertake the consultancy in Civil works of State Government Departments, the institutions shall inform the Govt. Departments about their expertise available in their Engineering departments to take up consultancy works, the Institutions to render/seek services from Industry by entering into MoU and the Institutions shall also introduce Course/Faculty evaluation by students.
4. The status of actual expenditure, committed expenditure and expenditure in pipeline were reviewed by the Principal Secretary/State Project Advisor and Nodal Officer as below:

Exp.in millions

Name of the Institution	First Installment	Actual Expenditure	Committed expenditure				Expenditure in Pipe line				II installment Requested
			Equip.	Civil	Others	Total	Equip	Civil	Others	Total	
JNTU College of Engg, Hyd	50.00	40.479	30.189	--	1.5	32	12	10	--	22	37.50
O.U.College of Engg, Hyderabad	40.00	26.00	20.00	10.00	4.00	34	20	10	4	34	17.50
A.U.College of Engg, Vizag	40.00	27.00	10.00	--	--	10.00	55	4	-	59	17.50
SVU College of Engg, Tirupati	40.00	26.00	21.5		--	21.5	55	5	5	65	17.50
JNTU College of Engg, Ananthapur	25.00	20.07	10.00	--	--	10.00	30	--	2.5	32.5	22.50
JNTU College of Engg, Kakinada	20.00	16.54	3.46	--	--	3.46	54	10	3	67	28.00
JNTU Institute of Science & Tech.,Hyd	15.00	10.92	0.55			0.55	38	--	--	38	23.00
O.U.College of Technology, Hyd	15.00	7.11	7.00	--	--	7.00	37	4	5.5	46.5	15.00
Govt.Inst.of Electronics, Sec'bad	5.00	5.7	--				20	--	--	20	15.00
Bapatla College of Engg, Bapatla	20.00	20.3	--	--	--	--	11.24		3.9	15.14	17.50
Rajiv Gandhi Instt.of Tech, Nandyal	0.00	--	--	--	--	--	43.4	12.00	2.12	57.52	27.00
SNIST, Ghatakesar	0.00	--	7.00	--	--	7.00	29.4	1.8	2.6	32.8	27.00
Total	270.00	200.119	109.699	10.00	5.50	125.51	405.04	56.8	28.62	489.46	265.00

5. The Principal Secretary Higher Education proposed to award for the best TEQIP institution on the basis of performance under the project and the award shall be given on the next year on Teacher's day i.e, 05-09-2006.
6. The private institutions requested for the waiver of central exercise duty like in case of university Engineering Colleges on form no.10/97. It was informed that certain institutions are not given this benefit on Form-D. Instead they are being charged 5.2% extra and 12.5% VAT. In this connection the SPFU will get clarification for exemption from the concerned authorities and address the NPIU to know the status in other states.
7. **Post Lunch Session:** The Head Quality Assurance Cell briefed about the salient features of the performance audit report conducted by the Mentors during the last fortnight.
8. The Head Programme Cell informed institutions to prepare the Programme Progress Information Format – II (PPIF-II) for the Fourth Joint Review Mission (JRM) with the targets fixed and achieved up to 31-10-2005. The institutions have to send their PPIF-II by 05-11-2005 to the SPFU and the SPFU will consolidate all the reports and send PPIF-III to NPIU by 09-11-2005. Further he has explained the modalities in preparing the Mid-Term corrections of their CIPs. The institutions also informed that it would be too early for Mid-Term correction as the programme has really started in March-2005. The copy of the presentation on Mid-Term Correction is enclosed.
9. The Head Programme Cell had reviewed the activities of all the institutions taken up under the components like Academic Excellence, Networking, Services to Community, Economy, Tribal and Staff development.
10. Under services to community the institutions have informed that the following activities were taken up so far

Institution Name	Activity	No.of Days	No. of Beneficiaries
SNIST, GKSR	MashRoom Cultivation, Vermi Compost	7 Days	50
SVUCE, TPT	Electric Wiring, Motor Repare, Plumbing	1 Month	45 and 30 unemployed Youth
JNTUCE, HYD	Personality Development (forStudents) Enterp.Devp.for housewives, English Language Communication Skills for Teachers	1 week 4 weeks 2 Days	350 Members 68 Members 37 Members
OUCT, HYD	Awareness on CAD in Textile Design	1 Day	30 Weavers
JNTUIST, HYD	Personality Development	1 Day	30 Students
JNTUCE, ATP	Career Guidance for Students	2 Days	1000 Students
GIOE, SEC-BAD	Videography	1 Month	30 Youth

11. The Head Programme Cell informed all the Institutions to prepare Institutional Presentation for the 4th JRM in Power Point Presentation. They were also advised to make their presentation more effectively giving all the data upto 20th November 2005. It was also informed that in order to prepare their presentations more effectively, the institutions may use the latest software available with them or seek the help of any firms. Further, the participation of institutions for various activities involved in conducting 4th JRM at Hyderabad was solicited. In the process it was suggested to form various Committees with members from all the TEQIP Institutions. The following Committees and the members who opted voluntarily to work under each Committee were finalized :

Sl. No.	Name of the Committee	Members	Functions
1	Accommodation Committee	i. Prof. G.K.Viswanath, JNTUCE, Hyd. ii. Prof. V.S.S.Kumar O.U.C.E.Hyd. iii. Prof.Lakshmi Narsu IST, JNTU, Hyd iv. Sri D.Venkateswarlu SPFU	To book accommodation at Guest Houses of JNTU, OU, and Family and Health Welfare Dept. and allocate the accommodation for all the participants as suggested by SPFU. To take care of all the arrangements in the Guest Houses.

Sl. No.	Name of the Committee	Members	Functions
2.	Transportation	i.Prof.Siva Sai, SNIST ii. Dr. Jaya Prakash. iii. Sri Ranga Rao.SPFU	To arrange buses for participants and Cars for Transport for MHRD /WORLD BANK/ NPIU/DTEs
3.	Hospitality	i.Prof. Lakshmi Narsu, JNTU, IST ii.Prof. Hemachandra Reddy.JNTU,ANTP iii. Mr. Muralidhar Reddy SPFU iv. Sri Elisha Babu, Bapatla.	To look after the lunch arrangements at ITC, Kakatiya and S.V.Bhavan and dinner arrangements on 28 th & 29 th , November, 2005
4.	Reception Committee	i.Prof. D.N.Reddy , OUCE, HYD ii. Prof. I.V.Rao OUCT,HYD iii.A.V.Srikanth SPFU iv.Prof. Subba Rayudu, RGIT, Nandyal v. Prof,C, Eshwar Reddy, SVUCE,TPT.	To make arrangements for receiving the VIPs at Airport, Railway Station and also at the Venues.
5.	Organizing Committee	i. Prof. Bhargava AUCE ii.Prof. Srinivas Kumar . JNTUCE,KKD iii.M. Ratna Kumari , IOE iv.A.V.Srikanth . SPFU	To organize the inauguration, , dias arrangements, Technical support for the Powerpoint presentations, Recordings and Videography and Photography

12. Some of the TEQIP institutions have volunteered to provide the following:
- i. Guest house accommodation for all the participants to be provided by JNTUCE, Hyderabad and OUCE, Hyderabad
 - ii. Dinner on the first day i.e., 28th November, 2005 at Hussain Sagar jointly by SNIST, Ghatkesar and RGM CET, Nandyal
 - iii. Dinner on the second day i.e. 29th November, 2005 at Bapatla College of Engineering, Bapatla
 - iv. Bus transport facilities by SNIST, Ghatkesar and JNTUCE, Hyderabad
 - v Videography and Photography by Govt. Institute of Electronics, Secunderabad
 - vi. TTD Laddus and Vadas prasadam to all the participants and VIPs by SVUCE, Tirupati
 - vii. 20 Mementoes by OUCT, Hyderabad
 - viii Miscellaneous expenditure for folders, bouquets, decorations etc., to be borne by ISTE, JNTU, Hyderabad
 - ix. Each local TEQIP institutions shall provide 2 lecturers for helping various committees.
 - x. ITC Kakatiya Sheraton Hotel expenditure for 28th November and Cars expenditure, accommodation for NPIU & MHRD and VIPs to be borne by SPFU and booked under TEQIP expenditure under Training & Workshops Expenditure.

Sd/-G. ANANTHA RAMU
STATE PROJECT ADVISOR